

**Delaware Design-Lab High School**

**Board of Directors Meeting**

Monday, 3/26/18, 6:30 p.m.

179 Stanton Christiana Rd., Newark, DE 19702

**Minutes from Meeting**

(Submitted by Leanne Mercure)

**In attendance:** Aileen Murray, Leanne Mercure, John Pelesko, Paul Miller, Crystal Griggs, Ana Yonkers

**Others:** Christina Hembree, Melissa Siwec, Michelle Lambert, Damien Burke, Bill Lang

a) **Call to Order**

Meeting was called to order at 6:36 p.m.

b) **WSFS Resolution (action item)**

Bill Lang presented the WSFS loan statement to be foresigned. Documents were signed by three of the four foresigning board members. Loan documents are being held for the fourth board member to complete and Bill Lang will retrieve them once completed.

c) **Consent agenda (action item)**

i) **Approval of last minutes**

Paul moved to approve February's minutes. Aileen seconded the motion. Motion carried unanimously.

ii) **Staff Reports**

Paul moved to approve the staff reports. Aileen seconded the motion. Motion carried unanimously.

d) **Financial Reports (action Item)**

Michelle Lambert presented the financial reports for the month of February, 2018. Paul moved to approve the report. Aileen seconded the motion. Motion carried unanimously.

e) **Old Business**

i) **Community Service Update**

Mr. Burke presented a report on the current standing of students community service hours completion.

ii) **Update on DEX Incorporation (action item)**

The founding officers for the DEX Institute was presented to the school board and voted upon. Paul Miller motioned to approve the board of directors for DEX. Crystal Griggs seconded the motion. Motion carried unanimously.

f) **New Business**

i) **Policy Committee Bylaws Update (action item)**

Melissa Siewic reviewed the revisions of the bylaws. The policy committee will meet before the next official board meeting to review additional revisions as discussed by the board.

g) **Executive Session**

Paul Miller moved to go into executive session at 7:58 p.m. Aileen Murray seconded the motion. The motion carried unanimously. Melissa Siwec, Christina Hembree, and Mr. Burke were invited to join the executive session.

Paul Miller moved to exit executive session at 8:35 p.m. Crystal Griggs seconded the motion. Motion carried unanimously.

The Board entered executive session at 7:58 p.m.

The Board exited executive session at 8:35 p.m.

h) **Adjournment**

Paul Miller motioned to adjourn the meeting at 8:35 pm. Ana Yonkers seconded the motion. Motion carried unanimously.

i) The meeting was adjourned at 8:36 p.m.