

**Delaware Design-Lab High School**

**Board of Directors Meeting**

Monday, 2/26/18, 6:30 p.m.

179 Stanton Christiana Rd., Newark, DE 19702

Minutes from Meeting

(Submitted by Leanne Mercure)

**In attendance:** Aileen Murray, Matt Urban, Leanne Mercure, John Pelesko, Paul Miller, Joseph LoPorto,

Crystal Griggs, Evan Queitsch

**Others:** Christina Hembree, Rebecca Collins, Melissa Siwiec, Dave Brown, Gary Lozoff

a) **Call to Order**

Meeting was called to order at 6:34 p.m.

b) **Consent Agenda (Action Item)**

i) **Approval of last minutes**

Paul Miller moved to approve January's minutes. Crystal Griggs seconded the motion. Motion carried unanimously.

ii) **Staff Reports**

Matt Urban moved to approve the staff reports. Crystal Griggs seconded the motion. Motion carried unanimously.

c) **Financial Reports (Action Item)**

Michelle Lambert presented the financial reports for the month of January, 2018. Paul Miller moved to approve the report. Aileen Murray seconded the motion. Motion carried unanimously.

d) **Culture and Climate Plan Presentation**

Dave Brown presented a plan for improving culture and climate of the school aligned with the DDLHS vision of design thinking.

e) **Executive Session**

Paul Miller moved to go into executive session. Crystal Griggs seconded the motion. Melissa Siwiec, Christina Hembree, Gary Lozoff, and Rebecca Collins were invited to join the executive session.

The Board entered executive session at 7:26 p.m.

The Board exited executive session at 8:29 p.m.

**f) Old Business**

**i) Slate of Officers (Action Item)**

Matt Urban moved to vote on 2018 slate of officers. Joseph LoPorto seconded the motion. Motion carried unanimously.

**ii) Policy Committee-Acceptable Use Policy (Action Item)**

Matt Urban moved to approve the acceptable use policy with amendment to *Disclaimer* 2 of the document. Leanne Mercure seconded the motion. Motion carried unanimously.

**iii) Committee Membership Update**

Current membership and committee assignments were discussed and verified by each member.

**iv) WSFS Resolution, signatures required**

Signatures by each board member were obtained and collected by Melissa Siwec.

**g) New Business**

**Conflict of Interest Forms Due**

Conflict of interest forms were signed by each board member and collected by Melissa Siwec.

**h) Adjournment**

Paul Miller motioned to adjourn the meeting at 8:48pm. Aileen Murray seconded the motion. Motion carried unanimously.

**i) The meeting was adjourned at 8:48 p.m.**