

**Delaware Design-Lab High School**

**Board of Directors Meeting**

Monday, 1/29/18, 6:30 p.m.

179 Stanton Christiana Rd., Newark, DE 19702

Minutes from Meeting

In attendance: Anna Yonkers, Aileen Murray, Matt Urban, Leanne Mercure, John Pelesko, Paul Miller, Evan Queitsch, Joseph LoPorto

Others: James Furfato, Christina Hembree, Rebecca Collins, Melissa Siwec

a) Call to Order

Meeting was called to order at 6:38 p.m.

b) Consent Agenda (Action Item)

i) Approval of last minutes

Paul moved to approve December's minutes. Matt Urban seconded the motion. Motion carries unanimously, with one abstention.

ii) Staff Reports

Paul moved to approve the staff reports. Matt Urban seconded the motion. Motion carries unanimously.

c) Financial Reports (Action Item)

Michelle Lambert presented the financial reports for the month of December, 2017. Paul moved to approve the "Web Report," as modified. Aileen seconded the motion. Motion carries unanimously.

d) Executive Session - Update on legal matters

Mr. Miller moved to go into executive session. Evan Queitsch seconded the motion. Ms. Siwec, Ms. Hembree and Ms. Collins were invited to join the Board for executive session.

The Board entered executive session at 7:14 p.m.

The Board exited executive session at 8:30 p.m.

Paul moved to approve votes as discussed in the executive session. Aileen seconded the motion. Six in favor; one opposed; one abstention.

e) Old Business

i) Final Annual Budget (Action Item)

Michelle Lambert presented the proposed amended budget. Matt Urban moved to approve the revised budget. Joseph LoPorto seconded the budget. Motion carries unanimously.

ii) Bylaws for DDLHS Board of Directors (Action Item)

Ms. Siwiec presented the bylaws amendments. The board will vote on amendments when completed.

iii) Officers

Melissa presented a list of officers, as nominated by Mr. Miller and Ms. Siwiec. The board will vote on new officers at the next meeting, following the 30 day period.

iv) Committees

Ms. Siwiec will send out a poll to sign up for committees. Each member is required to sign up for two committees.

v) Update on DLX Incorporation

Ms. Siwiec provided an update on DLX procedures.

f) New Business

i) Governance training

(1) Ms. Siwiec provided an update on the governance training, which has been postponed until a later date.

ii) Acceptable Use Policy

(1) Review of the acceptable use policy to determine feasibility of establishing one-to-one chrome book usage. The policy will be reviewed by school staff further before presenting to the board of directors for a vote.

g) Adjourn

The meeting was adjourned at 9:00 p.m.