

Delaware Design-Lab High School
Board of Directors Meeting

Monday, 27 February 2017, 6:00 p.m.
179 Stanton Christiana Rd., Newark, DE 19702

Meeting Minutes

Call To Order: 6:23 pm

Attendees: Board Members: Paul Miller, (Chair), Rebecca Collins, (Vice Chair), Matt Urban, Don France, Rebecca Girten, Joseph LoPorto, Aileen Murray, Mary Diamond. Staff: Mr Mock, Dr. Alvarez and Dr Rayala.

Old Business

Approval of Minutes

Minutes from the December 28, 2016 and January 23, 2017 meetings were circulated for review prior to the meeting. Mr. Miller motioned to approve the December minutes and was seconded by Mr. Urban. The motion carried. Mr. Miller then motioned to approve the January minutes with the condition that any identifying information about students be removed for student confidentiality purposes. Ms. Girten seconded the motion, which carried.

Student Departure Report

The board was satisfied with the action taken. There is evidence that the student was in possession of a stolen item and only one other student attempted to steal that stolen item, so there was no legal action possible to resolve the situation. The bullying complaint was discussed and the complaints were resolved by a discussion with Dean Harris and Principal Mock.

New Business

Public Comment

Mr. Miller motioned to amend the order of the agenda so the public comment period would be moved to the beginning of the New Business section and the budget discussion moved to the executive session at the end of the meeting. The motion was seconded by Rebecca Collins and unanimously approved. The board then heard comments from parents and members of the public.

Principal's Report

There were two handouts: the Grant technology report and the Principal's Report, of which the Climate and Culture section was discussed at length. It was noted that, in an attempt to keep students in school and learning, there were no out of school suspensions. There were 22 in school suspensions. The attendance rate is 88.54%. Other items of note:

- Principal Mock reported on the conference that he attended with Dr. Rayala and Dr. Alvarez.
- The School Nurse is leaving and there is a replacement lined up.
- There was discussion about enrollment and the admissions committee's efforts to close open enrollment applications. It was suggested that the Board attend the tours for applicants and their

families, which are on Thursdays at 5:30 pm and Saturdays at 10 am. It was suggested that we reach out to parents for feedback about their experience, which will hopefully help families feel more secure and ultimately lower attrition.

Financial Reports

The budget was reviewed as compiled on 2/13/17. Fund balance is about \$1.5 million dollars. Mr. Miller motioned to approve the draft of the amended budget as presented. Mr. Urban seconded the motion, which passed unanimously.

There was a presentation of each detailed item of expenditures and revenue due in by the fiscal year end.

Tetrattech Contract

All of their costs will be held until July 2017. Ms. Collins motioned to approve the contract, and was seconded by Mr. Miller. The motion carried.

Design-Lab Schools Report

Dr. Rayala reviewed the progression of DLS from the early start-up of DLS through the development of an XQ Super School.

XQ Super School Team Report

Dr. Alvarez gave an overview of the conference that they attended last week. There was a handout of "XQ Learner Goals". There was a discussion on how you recruit staff for a super school with the philosophical approach needed for the XQ school. It is a 5 year intense commitment. National super school leadership were present to share how to conceptualize and design data systems to support documentation and communication.

Policy Committee Report

Tabled for time.

Executive Committee Report

Tabled for time.

Academic Excellence Committee Report

Tabled for time.

Finance Committee Report

Tabled for time.

Executive Session

Mr. Urban motioned that the board move into executive session. Mr. Miller seconded the motion, which was unanimously approved. The board entered executive session at 8:43 pm. Sensitive items related to contract negotiation were discussed.

The board exited executive session at 11:01 pm.

Once in regular session, Mr. Miller motioned that the board adopt a resolution to approve the XQ Advanced Funds Agreement which was provided by XQ and circulated prior to the meeting. Ms. Girten seconded the motion, which was unanimously approved.

Ms. Girten motioned to appoint principal Joseph Mock to the position of Head of School. Ms. Collins seconded the motion, which was unanimously approved.

Ms. Collins motioned to adjourn the meeting. Mr. Miller seconded the motion, which was unanimously approved. There being no further business, the meeting adjourned at 11:10 pm.

Respectfully submitted,

Dr. Mary Diamond
Secretary